



Full Membership Meeting Minutes

In person meeting location:

Winnebago County Health Department
Room 115
555 N. Court St., Rockford, IL 61103

Virtual information:

Northern Illinois Homeless Coalition Meeting
Thursday, August 18 · 3:00 – 4:30pm
Google Meet joining info
Video call link: <https://meet.google.com/ges-ryrj-amn>

Present: Kira Devin, Angela Wood, Delicia Harris, Owen Carter, Todd Kisner, Angie Walker, Sarah Parker, Mike O'Connor, Nick Altamirano, Melissa Crowell, Jen Jaeger, Alan Zais, Vanessa White, Cassandra Barnett, Danielle Reinhardt, David Siegel, Jane Lukancic McGhee, Joanne Rouse, Joyce Williams, Kelci Cox Raney, Laura Ortiz, Patti Floyd, Paula Lind, Sarah Brinkmann, Stephanie (unclear on last name), Stephanie Jacobs, Stephanie Lombardi, Susan Rader, Todd

Agenda Items:

- I. Welcome, Roll Call, and Introductions
- II. Approval of Meeting Minutes from July 21, 2022
 - a. Kira Devin 1st, Sarah Parker 2nd, Unanimous approval, Minutes Approved.
- III. Board Nominations- Todd
 - a. Todd presented a slate of board members and solicited nominations from the floor.
 - b. Added David Siegel, Dekalb Housing Authority Executive Director to Slate based on in meeting nomination
 - c. Todd Motioned to approve slate, Angie Walker seconded. Unanimous approval. Board Slate Approved.
- IV. City Payment Processing/Timing - Owen Carter
 - a. City is aware of the issue of rent payment timing
 - b. Discussions are in progress to provide expedited grant payments through the City's fiscal processes

- c. Discussion of disallowed costs, time limits, back and forth issues to get documentation, the City providing training on billing and reporting
 - d. City will provide updates next month the progress of improving the timing and processing of payments
- V. Reallocations of CoC grants - Angie Walker
 - a. Review of funded agencies- \$252,115 up for renewal
 - b. Floor open for input on any reallocation of these funds
 - c. Mike O'Connor made a motion not to reallocate CoC grant funds, Todd Kisner seconded, unanimously approved, Motion not to reallocate CoC grant funds approved
- VI. NOFO (Notice of Funding Opportunity) - Angie Walker
 - a. \$125,576 for new projects, DV Bonus of \$251,152.
 - b. Timeline was reviewed by Jennifer Jaeger with the group.
 - c. City will put a call out for applications widely to encourage use of all funds
- VII. HMIS Lead Agency - Joyce Williams
 - a. For any reports needed for NOFO- contact Joyce
- VIII. Treasurer's Report - Joyce Williams
 - a. \$2,692.67 available
- IX. Proposal to Purchase Hybrid Meeting Equipment with NIHC funds for permanent remote login option - Kira Devin
 - a. Presented proposal, approved by Board, to use NIHC funds to purchase [Meeting Owl Pro 360 Degree Video Conference Room Camera](#) for NIHC meetings since the majority of people have been participating virtually after we move back to in person meetings
 - i. Kira Devin made a motion to approve the purchase of the Owl Video Equipment with an amount up to \$1050. Angie Walker seconded motion. Unanimously approved. Motion to purchase Owl video equipment passes.
- X. Rapid Rehousing Utility Allowances and COC Policy Update Proposal- Sarah Parker
 - a. Sarah proposed updating policy on utility credits. Sarah will bring these proposed updates to the Board then to membership.
- XI. Community Solutions- Vanessa Y. White, Portfolio Lead, Community Race Equity
 - a. Vanessa reviewed basics of Built for Zero's Race Equity Indicators Framework, Measurements for success, Ways BfZ can support communities
 - b. Vanessa will let us know about the possibility of a leadership academy for people with lived experience
- XII. Agency Updates/Announcements
 - a. Todd Kisner with CDC update.
 - b. Updates on rescue mission status.
- XIII. Adjournment
 - a. Kira Devin 1st, Sarah Parker 2nd. Meeting adjourned.