



Full Membership Meeting Minutes

Date: August 17, 2017
Time: 3:00 PM – 4:30 PM
Location: Winnebago County Health Department, 555 N. Court Street – Room 115, Rockford, IL

Agenda Item	Discussion	Action	Responsible Party
1. Welcome and Introductions	completed		T. Kisner
2. Guest Speaker: Prairie State Legal Services – AJ Young	Service Animal Presentation on Reasonable Accommodations and Modifications		K. Larrick
3. Approval of Meeting Minutes – July 20, 2017	No changes	Motion to approve: mike Bacon, Karen Gill seconded aye approved minutes	T. Kisner
4. CoC Collaborative Applicant Report	The NOFA application is out \$130,000 funds available for new housing details on RRHC website. Rockrivercoalition.com		A. Walker
5. HMIS Lead Agent Report	Adam Smith data committee meeting reviewed system performance. ICA to update their website and will be able to post updates and link to RRHC website. Data is specific to performance. Next month data standard changes Oct. 1 st . new items may make changing intake questions: Pay attention to this and update documents so questions match data entry.		A. Smith
6. Treasurer’s Report	\$1,603.16 current balance		K. Larrick
7. Committee Reports a. Coordinated Intake b. Chronic Homeless c. HMIS Advisory d. Membership, Ed & Public Relations e. Strategic Planning	a. Met earlier this month, Teresa Reeverts is finalizing the policy regarding WCHA for approval to the Board, no meeting in September, next meeting Oct. 12th b. Chronic homeless is meeting regularly have invited another five landlords to		A. Walker, A. Smith, C. Barsema, K. Larrick, T. Kisner, K. Gill

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<ul style="list-style-type: none"> f. Homeless Criminal Justice Diversion g. Evaluation and Project Ranking h. NOFA 	<ul style="list-style-type: none"> a meeting next month. Federal TA phone call they are reviewing our documents for functional zero. c. HMIS advisory meets yearly d. Membership, etc next month will be at the Works Center at RRM entrance on Horseman. e. Strategic Planning no report f. Homeless Criminal Justice Diversion has not met g. Evaluation and Project ranking meeting scheduled for 9/8/17 h. NOFA committee will meet next Wed. and the following Wed. at 3:00pm documentation bullet points needs to be submitted to Chair. Most of the application 		
<p>8. Old Business</p>	<p>None</p>		<p>T. Kisner</p>
<p>9. New Business</p> <ul style="list-style-type: none"> a. Officer Elections <ul style="list-style-type: none"> i. Vice Chair ii. Secretary b. New Meeting Structure <ul style="list-style-type: none"> i. Dane County Model ii. New Monthly Date iii. New Time iv. Location 	<ul style="list-style-type: none"> a. Nomination for Officers: Brittney Hensley chair received two nominations i. Sue Rader Vice Chair ii Brittney Hensley Secretary b. Meeting structure <ul style="list-style-type: none"> i. Dane County Model <p>Plan to change meeting structure for full membership meeting to be more information sharing and provider problem solving to address and collaborate on our mission to end homelessness in our community.</p>	<p>Nominations and voting casted and terms run for the next two years: Chair casted a single vote for approval.</p> <p>Increase membership is really imperative; other providers whom the individuals we serve utilize in the community need to be at the table.</p> <p>How do we accomplish this?? Make a list of organizations and ask each member to reach</p>	<p>T. Kisner, J. Lodge, B. Hensley, A. Walker</p>

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		<p>out and invite them to speak and then invite the person to be a member of the CoC. Dane County meets the first Tuesday of the month; members can attend to get an idea of their process.</p> <p>Kira Devin agreed to chair this initiative and Mike Bacon to co-chair.</p> <p>Full Membership meeting date and time to remain third Thursday of the month at 3:00pm at 555 N. Court St.</p>	
j. Service Provider Announcements	<p>Kira Devin is completing an initiative an outreach efforts, PSLS is offering speaking and how PSLS can help.</p> <p>Oct. 27th a Drug Trends presentation at RRM</p>		Agency Representatives
k. Adjournment	4:30 pm	<p>Sarah parker Scanlan motioned to adjourn, Ginger Reininger seconded the motion to adjourn</p>	

Notes: