

# 2021 HUD NOFO Competition Training

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FOR NEW OR RENEWAL APPLICANTS

SEPTEMBER 27 & 29, 2021

# What is the purpose of this grant?

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This grant is designed to:

- promote a community-wide commitment to the goal of ending homelessness;
- to provide funding for efforts by nonprofit providers, states, tribally designated housing entities, and local governments to quickly rehouse homeless individuals, families, persons fleeing domestic violence, dating violence, sexual assault, and staling, and youth while minimizing the trauma and dislocations caused by homelessness;
- to promote access to and effective utilization of mainstream programs by homeless individuals and families; and
- to optimize self-sufficiency amount those experiencing homelessness.

# Who can apply?

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- Eligible applicants consist of nonprofit organizations, State and local governments, instrumentalities of local governments, and public housing agencies. An eligible applicant must be designated by the Continuum of Care to submit an application to HUD for grant funds. For-profit entities are not eligible to apply for grants or to be subrecipients of grant funds.
- Prospective grantees are required to be registered with both DUN & Bradstreet and the federal System for Award Management (SAM) and should be in good standing with the federal government
- Prospective applicants will be required to complete a paper application and also have access to eSnaps in order to complete a project request. ESnaps is the system utilized by HUD to prioritize project applications and complete the Collaborative Application.
- Applicants must also be members of the Northern Illinois Homeless Coalition

# What can I apply for?

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The Continuum of Care has been notified they are eligible to apply for \$134,987 in new projects of any type and \$404,961 in new projects serving domestic violence survivors.

## **The following types of projects are eligible:**

- Permanent supportive housing (disability + homeless)
- Rapid rehousing
- HMIS

## **Eligible costs include:**

- leasing/rental
- supportive services
- operating costs
- HMIS costs
- project administration

# E Snaps

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For renewal applicants, your previous application has been copied over and will be found under FY 2021-project name.

For new applicants, contact [angie.walker@rockfordil.gov](mailto:angie.walker@rockfordil.gov) to arrange for your project to be set up in E Snaps and access to be granted to E Snaps.

# Best Practices for Completing the CoC Project Application

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- Have someone else read your application before submission
- Double check all attachments, make sure that match letters include an actual commitment, funding source, timeline and amount.
- Use the detailed instructions—most guidance is short and concise, You cannot answer certain questions appropriately without them
- If the detailed instructions do not answer your questions submit an email to [angie.walker@rockfordil.gov](mailto:angie.walker@rockfordil.gov)
- For sub recipients, the applicant remains the City of Rockford, please do not change that information.
- Questions specific to e-snaps' functionality must be sent to [e-snaps@hud.gov](mailto:e-snaps@hud.gov)

# A Few Things to Note

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When questions have multiple parts, number your responses to correspond to the multiple parts in the question

- Each question stands alone -you cannot rely on what you answered in a previous response because we will not consider the previous response unless directly linked to the question
- When a question requires an attachment, your narrative responses must be consistent with the attachment
- When we ask for “strategies” or “actions” identify concrete actions (stating that you will continue conversations is not sufficiently concrete)

# FY 2021 Tier 1 and 2 Process –

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This year HUD has provided adequate funding for all renewal projects to be in Tier one.

However, if a new project application is ranked high enough, it may move a renewal into Tier two.

The Ranking and Scoring Committee of the Northern Illinois Homeless Coalition will review and rank all applications.

The priorities identified by the committee are:

- Families with children
- Youth 18-24
- Survivors of domestic violence, dating violence and stalking
- Adults or families with disabilities



# Renewal Projects

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## Updating Renewal Budgets for Actual Rents for 2021 FMR Adjustments

- Applies to Renewal projects with rental assistance at “actual rents,” leasing, leased structures and operating cost budget line items (BLIs).
- SNAPS sending reports/instructions out to CoCs to forward to renewal applicants on how make required updates to budgets.
- FAQ to be posted containing same instructions for updating renewal budget in esnaps.

# Renewal Projects for Actual Rents, Leasing, Leased Structures and Operating

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- FY 2020 non-competitive renewals are not in e-snaps with the FY 2020 amounts for rental assistance at actual rents (< full FMR), leasing, leased structures and operating. The project's budget numbers are currently populated in e-snaps with the FY 2019 amounts.
- **These BLIs must be updated in the renewal budget in e-snaps to the 2020 adjusted level in order to receive corresponding adjustment in the FY 2021 competition.**
- If your rental assistance project uses full FMR Rents for your rental assistance BLI you are not impacted and will not need to make any budget adjustments in e-snaps.
- The Grant Inventory Worksheets (GIWs) posted for each CoC included the correct updated budget amounts.

# Updating Renewal budgets for Actual Rents, Leasing, Leased Structures and Operating

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- The report to be sent by SNAPS contains updated rental assistance actual rent amounts down to the Bedroom size level that are not contained in the BLI level on the GIW. The budget in e-snaps should be updated with these amounts.
- Every renewal project with leasing, leased structures or operating costs will need to enter the correct BLI amounts from their 2021 GIW into their project application budget.
- NOTE: **You should not use the “Submit Without Changes”** if your FY 2020 award included an increase in actual rental assistance, leasing, leased structures or operating costs.

# Consolidations and Expansions

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**Cannot request both a consolidation and expansion for the same project application.**

- New e-snaps screen to complete that ask if the project application is requesting to consolidate or expand.

Expansions:

- Submit one eligible stand-alone renewal project application and one new stand-alone project application.

# Consolidations and Expansions

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## Consolidations:

- Current eligible renewal grants must be under the same applicant and have the same component.
  - Grants must not have any serious operational issues.
- Submit a separate renewal project application for each of the renewal projects that are part of the proposed consolidation
- One project application will be the surviving grant; the other project application(s) will be the terminating grants
- If the consolidation request is approved, HUD will combine the project information and budget during the post-award process and issue a single grant agreement

Questions:

All questions should be submitted to [angie.walker@rockfordil.gov](mailto:angie.walker@rockfordil.gov) no later than October 8, 2021.

All questions and responses will be emailed to all applicants on October 12, 2021.

Applications are due 10/14/21. Paper and electronic applications should be submitted to 612 N Church Street by 5 PM/ [angie.walker@rockfordil.gov](mailto:angie.walker@rockfordil.gov)

Do NOT submit in Esnaps until your project has been reviewed.